

# Service Coordinator

- **ROLE:**

- As the future Service Coordinator, you will be in charge of the planning of the service visits as per the clients requests. You will be responsible for maintaining an active and close relationship with the company's clients, company's vendors and colleagues from abroad. You will have excellent results if you will achieve on time delivery of the services offered by the company to its partners.
- Your role also includes proactively selling the services offered by the company both to our already existing customers and to potential customers. Your success will be measured in the number of renewed contracts and new contracts in the portfolio.

- **REQUIREMENTS:**

- Minimum 2 years work experience
- University degree
- Technical understading
- Excellent planning and organising skills
- Communication skills
- Influencing skills
- Result orientation
- Team spirit

- **COMPANY OFFER**

- Base salary
- Annual bonus as per performance
- Lunch tickets
- Life insurance
- Medical Insurance
- Dental Insurance
- Other benefits as per the company policy